

## PARLIAMENTARY PROCEDURE EVENT

### Performance Problem

This is a regular meeting of your FBLA chapter.

Below is a list of parliamentary procedure motions, concepts, or principles that you are to incorporate into your performance. Use situations typical of a regular chapter meeting to illustrate all of the items below.

The items are listed randomly. You may present them in any sequence you wish as long as their use conforms to correct procedures.

Part of the evaluation by the judges will be the quality of discussion. Motions should be clearly stated and complete. Debate should be logical, natural, concise, germane, and enthusiastic.

1. Report on—and give approval to—an independent action taken by the president between the time of the previous meeting and today's meeting.
  2. Demonstrate the interaction between point of order and an appeal.
  3. Create a blank in a pending question, fill it, and dispose of the motion.
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## PARLIAMENTARY PROCEDURE PERFORMANCE

### Case Scenario

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Your chapter members know the importance of your local officers receiving training for their specific roles to better lead your chapter. During your meeting, demonstrate the following:

1. Discuss the pros and cons for your chapter officers attending the 2012 Institute for Leaders.
  2. Set aside the orders of the day.
  3. A rising vote is inconclusive.
  4. A motion contains several parts. Take the necessary action to consider and vote on each part.
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## **Future Business Leaders of America—2011**

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1. An item of business introduced at today's meeting cannot be acted on today but must be considered by the chapter at a special meeting to be held later this month.
2. An item of business must be evaluated by a committee before being brought before the general assembly for consideration.
3. A counted vote ends in a result that could be affected by the chair's vote. Demonstrate any of the possible outcomes of this situation.
4. A member of the assembly feels that it is very hot in the room and brings it to the attention of the Chair.
5. The date and time for a special meeting must be set before the current meeting closes.



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## PARLIAMENTARY PROCEDURE PERFORMANCE SAMPLE CASE SCENARIO

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Please speak loud enough so that the judges can hear you.

1. While a motion to provide for an adjourned meeting is pending, demonstrate the proper procedure for withdrawing the motion.
2. Report on—and give approval to—an independent action taken by the president between the time of the previous meeting and today's meeting.
3. Using a main motion of your choice, take the vote by general consent, to which there is an objection. Arising out of this situation is a motion to establish a method of voting other than by voice vote.



## FBLA PARLIAMENTARY PROCEDURE CASE STUDY

### PARTICIPANT INSTRUCTIONS

1. You have 20 minutes to review the case.
2. Presentation time is 9 to 11 minutes. At 8 and 11 minutes the timekeeper will stand.
3. All members of the team must participate in the presentation.

### PERFORMANCE INDICATORS

1. Exhibit good communication skills
2. Cover all the motions including main, subsidiary, privileged, incidental, and bring again.
3. Effectively present the case.
4. Demonstrate critical thinking and problem solving.

### CASE STUDY SITUATION

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1. Demonstrate **both** of the following:
  - determine the outcome of an inconclusive voice vote
  - determine the outcome of an inconclusive rising vote
2. The opponents of a main motion attempt to dispose of the main motion by postponing indefinitely. However, the proponents are successful in adopting the main motion.

Demonstrate how this situation would play out.

3. Your chapter needs to change a portion of an action approved at the previous meeting. Demonstrate how this would be accomplished.

## PARLIAMENTARY PROCEDURE SAMPLE PERFORMANCE PROBLEM AND MOTIONS

Advisors and teams participating in the Parliamentary Procedure performance should review this sample. The performance problem and the minimum motions that must be demonstrated for State Business Leadership Conference will not necessarily be the same as those listed on this sample.

### PERFORMANCE PROBLEM

What program can your chapter set up to involve professional community members in FBLA?

### MINIMUM MOTIONS THAT MUST BE DEMONSTRATED

In addition to the general requirements stated in the Competitive Event Guidelines, the following motions are required in this practice performance problem:

- Raise a Question of Privilege

The following motions must be applied to the main motion your team uses to solve the performance problem described above:

- Amend (by striking out and inserting)
- Commit or Refer
- Point of Order
- Reconsider

**IMPORTANT:** Before making certain motions and debating, team members must *obtain the floor* (normally by rising, addressing the Chair, and then being recognized) as described in *Robert's Rules of Order Newly Revised, 11<sup>th</sup> Edition*.

*The above sample was created by Shane D. Dunbar, M. Ed., Professional Registered Parliamentarian, for use in Washington State's FBLA Parliamentary Procedure event.*



## Sample Parliamentary Procedure Problem

At your last meeting a motion “to host a Leadership Retreat for the officers of all student organizations at your school” was pending when the meeting adjourned. Also pending were motions to “postpone the motion indefinitely” and “refer the motion to a committee.” This situation must be addressed in your demonstration.

In addition to addressing the scenario above, your demonstration must include four of the following five motions:

- Lay on the table
- Substitute
- Limit debate
- Call for the orders of the day
- Reconsider

Your performance must include one motion from each classification:

- Main
- Subsidiary
- Privileged
- Incidental
- Bring again